



Wingate Avenue
Community Centre

Centre Activities
July – December 2020



In the spirit of reconciliation Wingate Avenue Community Centre acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

We acknowledge the Kulin people, Traditional Custodians of the land on which we meet.

We acknowledge that the land on which we meet is a place of age old ceremonies of celebration, initiation and renewal, and that the Kulin people's living culture has a unique role in the life of this region.

Contact Details

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Ascot Vale VIC 3032

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Welcome back to semester two

What a year 2020 has been! We hope that everyone has been able to stay safe and healthy since COVID-19 restrictions have been put in place.

While our doors have been closed, we're still working to keep our services going. Our teachers have been working to keep English classes going, the whole team has pitched in to help give out food parcels, our childcare workers have been keeping the youngest in the community busy with play-based childcare, our employment consultants have continued to support people with employment through #workNOW, and we've been keeping in touch with our friends, young and old alike.

But, we've missed you all and are looking forward to seeing smaller numbers of people at the centre when the doors reopen. Please watch our Facebook page for information on our open date. Numbers in the centre will be limited, so please call to book for services and activities if you can.

Finally, we ask all visitors to the centre – staff, volunteers, students, families and visitors – to stay at home (and get tested) if you are feeling unwell. This way, we can make sure the centre remains open for all in the community to enjoy.



Stay safe and be kind to yourself and others during these trying times.

Angie
General Manager

Things we've been doing to make the centre safe to return to:

- Office and classrooms have been adjusted to make sure people can be 1.5 meters apart
- Rooms have signs to make it clear how many people can be in each room safely
- Red markings on the floor to remind us to stay 1.5 metres apart
- Hand sanitiser at the entrance, exit and in each room
- Masks available in each room for everyone who would like to use one while in the building
- The student kitchenette will be closed – the microwave, dishwasher and hot water will be temporarily unavailable
- Coffee and tea will be available in each classroom
- Access to the public computers will be very limited
- Entrance and exit doors, to limit contact in the hallway will be used
- Staggered activity times to limit people in the building at one time

Our Community

Drop in Art

Open to anyone who would like to be creative.

Work on your own project in a social environment and learn new skills from the tutor.

Students are required to bring their own materials.

Days: Mondays
Dates: During school terms
Time: 9.00am – 12.00pm
Cost: \$2.00 Per Class
Location: Wingate Avenue Community Centre

Patchwork

Join our friendly group and learn how to make your own creative patchwork in a social environment.

Days: Mondays
Dates: During school terms
Time: 1.30pm – 3.30pm
Cost: \$5.00 Per Session
Location: Wingate Avenue Community Centre

Community Singing

Singing is great for the soul!

We are a group who sing for pleasure and enjoy singing many genres of music. Pop, rock, jazz, musicals, folk, blues and contemporary.

We also sing for the residents of the local aged care homes and at community events.

Days: Fridays
Dates: During school terms
Time: 10.00am – 11.30am
Cost: \$6.00 Per Class
Location: Wingate Avenue Community Centre

Huddle Up

A weekly sports program for primary school children aged between 5 and 12.



Come and join in the fun with the Huddle (North Melbourne Football Club). Physical distancing and hygiene measures are in place for this program.

- Days:** Wednesdays
Dates: During school terms
Time: 4pm-5pm
Cost: Free
Location: Located behind the community centre (rear 14 Churchill Avenue, Ascot Vale)
-

Community Connections @ Wingate Shed

We're moving food support to the Wingate Shed to stay dry during winter.

Along with food support, we're also having pop up information sessions on legal advice and referrals, clothing support, and hold senior's, women's and men's groups here.

Watch our Facebook page for weekly details or call on 9212 0236.

Due to social distancing requirements numbers will be limited. Please call to book in to programs before the day.

- Days:** Mondays, Tuesdays and Fridays
Dates: Dates and times will vary. Please contact the centre or follow us on Facebook for details
Cost: Free
Location: Located behind the community centre (rear 14 Churchill Avenue, Ascot Vale)



Our Occasional Childcare

Family grouping childcare is available for up to 15 hours per week, for children aged between 5 months and 5 years old.

Our purpose built childcare centre boasts a fully equipped outdoor play area designed to stimulate play based learning for all children.

Come along and meet our wonderful childcare team.

Bookings are essential and can be made two weeks in advance. Permanent bookings and school holiday sessions are also available.

CCS Approved - Childcare subsidies are available for eligible families. Please contact Centrelink on 13 61 50 or apply online through MyGov.



New sessions for 2020:

5 Hour sessions

5 days a week Monday – Friday

5 hours: 8.30 am – 1.30 pm

Morning

Monday – Thursday

4 hours: 8.45 am – 12.45 pm

Afternoon

Monday – Thursday

4 hours: 1.00 pm – 5.00 pm

3 hours: 1.30 pm – 4.30 pm

Cost:

5 hour

\$45.00 (Full Fee)

\$8.80 (85% CCS)

4 hour

\$36.00 (Full Fee)

\$7.10 (85% CCS)

3 Hour

\$27.00 (Full Fee)

\$5.30 (85% CCS)

Our Employment Programs

#workNOW

- Need support updating your resume and interview skills?
- Want to build your confidence and ability to find employment?
- Thinking about a new job or career path?

We can help you get back into the job market, and support you to get job ready and into employment.

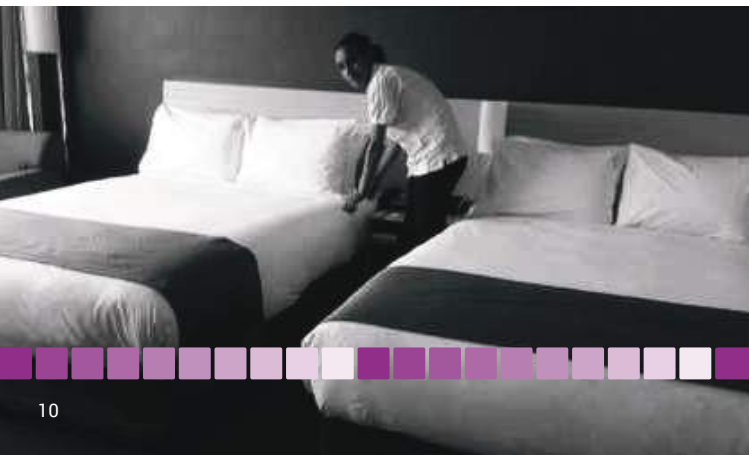
Our #workNOW program is part of the Victorian Governments Jobs Victoria program, a major activity to help Victorian job seekers gain employment. We work in partnership with Kensington Neighbourhood House, North Melbourne Language and Learning and Farnham Street Neighbourhood Learning Centre.

This FREE program will assist you in getting job ready and will support you to find lasting employment. We offer flexible times and will run until September 2020.

For more information or to book an initial appointment please call our employment consultants on 03 9212 0236.

Eligibility criteria apply.

Program subject to Jobs Victoria guidelines.





Our English Language Classes

Our English classes support adults to learn English for living in Australia, for studying, and for employment.

We cater to a wide range of levels, including absolute beginners who need intensive language and literacy support.

Classes run Monday to Friday, for up to 20 hours per week. During COVID-19 face-to-face classes will be offered at the centre with a distance learning component.

Classes are located at Ascot Vale.

Please call us on 9212 0236 for queries and enrolments.

Our English courses include:

22482VIC Course in Initial EAL

22483VIC Course in EAL

22484VIC Certificate I in EAL (Access)

22485VIC Certificate II in EAL (Access)

22486VIC Certificate III in EAL (Access)



TOID: 6419



Adult Migrant English Program

Free English classes are available for adult migrants and refugees from non-English speaking backgrounds.

AMEP students can also apply for free onsite childcare while studying.

Eligibility criteria apply. AMEP provides up to 510 hours of free English.

The Adult Migrant English Program is funded by the Australian Government Department of Home Affairs.



Skills for Education and Employment

Free English classes are available to support people participate in training or the work force.

SEE students may also be eligible for Centrelink funded childcare while studying.

Entry into the course is made by Centrelink or Job Active agency referral to the centre. SEE provides up to 650 hours of free English.

The Skills for Education and Employment (SEE) program is funded by the Australian Government Department of Education, Skills and Employment.





Skills First

English classes are available to support people participate in industry training.

The State Government of Victoria provides subsidised training under the Skills First initiative for Wingate Avenue EAL courses.

** This training is delivered with Victorian and Commonwealth Government funding. Students with disabilities are encouraged to apply. Eligibility criteria apply.*

Other English Classes

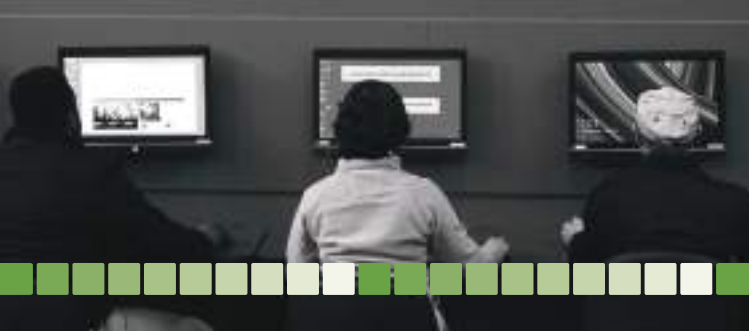
While studying English at the centre, students can also participate in other EAL courses, including:

- Beginner Computers
- Conversation
- Spelling and Grammar
- English for Hospitality



See Our Courses for more details.

Funded through Adult and Community Further Education (ACFE)



Our Courses

Computing Fundamentals

Develop your basic skills for the internet, email, Microsoft Office and the Cloud.

Improve your confidence and skills to make the most of computer technology. Basic computer experience and basic understanding of English is required.

This is an ACFE course.

During COVID-19 restrictions classes via zoom.

Days: Mondays (16 weeks)
Dates: 27 July – 30 November
Time: 10:00am – 12:30pm
Cost: \$20.00 *
Location: Wingate Avenue Community Centre

Advanced Computers

Expand and explore Microsoft Office and the Cloud to create professional documents.

Further your computing skill level to improve your employment opportunities. Competent computer skills required.

This is an ACFE course.

During COVID -19 restrictions classes via zoom.

Days: Mondays (16 weeks)
Dates: 27 July – 30 November
Time: 1:00pm – 3:30pm
Cost: \$20.00 *
Location: Wingate Avenue Community Centre

Family Home Cooking

Cook in small groups and have fun. Learn recipes from a wide variety of cuisines to give you inspiration for cooking in your kitchen at home.

This is a budget-conscious cooking class where you will make two dishes to take home.

This is a popular class, so make sure you book in early!

This is an ACFE course.

Days: Mondays (15 weeks)
Dates: 17 August – 14 December
Time: AM Class 9:15am – 12:15pm
PM Class 1:00pm – 4:00pm
Cost: \$20.00 *

Location: Wingate Avenue Community Centre

Introduction to the Cleaning Industry (including COVID safe cleaning)

Keen to take your first step in to the cleaning industry? Come and gain the skills and knowledge to get started in this field.

From safety and hazards to hygiene and COVID cleaning this course has got you covered. Get the background you need to stand out from the crowd when applying for jobs.

This is an ACFE course.

Days: Wednesdays and Fridays
(2 days per week for 5 weeks)
Dates: Term 3
19 August - 25 September
Term 4
7 October – 6 November
Time: 10:00am - 1.00pm
Cost: \$20 *
Location: Wingate Avenue Community Centre



Introduction to Office Administration

Gain basic skills to pursue a career in an office or brush up on your administration skills.

Learn office communication skills, organising and running meetings, customer service and computer skills for the office.

This course will build your confidence to work successfully in a modern office environment.

Basic literacy, numeracy and intermediate skills in operating a personal computer are required for this course.

This is an ACFE course.

During COVID -19 restrictions classes via zoom.

- Days:** Wednesdays
Dates: Term 3 (5 weeks face to face + Zoom)
19 August – 16 September
Term 4 (10 weeks face to face)
7 October - 9 December
Time: 1:00pm – 4:00pm
Cost: \$20.00 *
Location: Wingate Avenue Community Centre

Job Seeking Skills

Learn the basic skills required to write a resume and cover letter. You will learn how to efficiently search for and apply for jobs online using a computer or mobile device.

Also learn how to put your best foot forward in a job interview.

This is an ACFE course.

Days:	Tuesdays and Fridays (2 days per week for 4 weeks)
Dates:	Term 3 25 August - 18 September Term 4 6 October – 30 October
Time:	10:00am - 1:00pm
Cost:	\$10.00
Location:	Wingate Avenue Community Centre

Let's Get to Work – Turning up Prepared

Build your confidence and step in to a new workplace feeling prepared.

This course will help you get everything in order to land that new job, from common workplace expectations to communication and reporting your income. You will also identify the strengths and assets you bring to any workplace.

This is an ACFE course.

Days:	Wednesdays (8 weeks)
Dates:	Term 4 14 October - 2 December
Time:	10.00am – 1.00pm
Cost:	\$20 *
Location:	Wingate Avenue Community Centre



How to Enrol

Course Enrolments

Please call us on (03) 9212 0236 to enrol in a course or find out more details.

Fees and Charges

Adult Migrant Education Program and Skills for Education and Employment courses are free to eligible students.

Skills First courses are subsidised by the Victorian and Commonwealth Governments. Tuition fees for government subsidised training are set according to the *2020 Guidelines about Fees, Skills First Program*, available on the Department of Education website. To access Victorian Government Subsidised Training you must meet eligibility criteria. Our friendly staff will go through these criteria with you during the pre-enrolment process. People with disabilities are encouraged to access funded training. A copy of our full fees, charges and refunds policy can be accessed on our website.

*ACFE courses require a \$20 deposit for all course enrolments. This is a non-refundable deposit, unless the class is cancelled by the centre. Fees are set as per



the Learn Local guidelines, which are available online and include costs for materials, administration and amenities, unless otherwise stated. Fees must be paid in full one week before the class commences, unless other arrangements have been made with centre management. Classes may need to be cancelled or postponed if they do not have sufficient numbers to run.

Fee for Service course tuition fees are set by the centre.

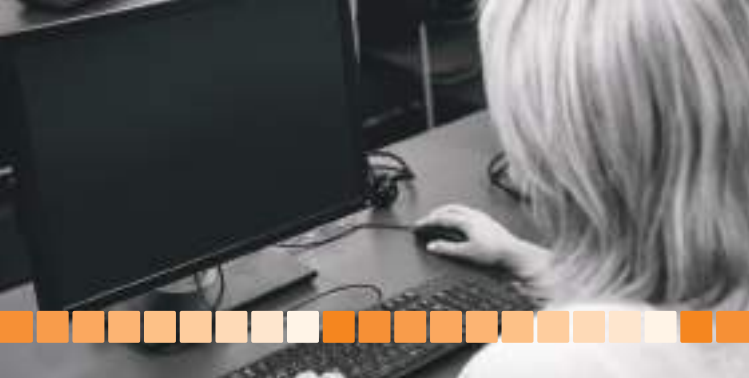
Concession Fees, Fee Reductions and Waivers

You may be eligible for a concession fee if you hold one of the following:

- Health Care Card issued by the Commonwealth
- Pensioner Concession Card
- Veteran's Gold Card

You may also be eligible for a concession fee if you are a dependent child or partner of someone who holds one of these cards.

If you are suffering from financial hardship you can request to be considered for a payment plan and/or a fee reduction or waiver. To apply, please request a copy of our application form from reception.



Our Free Services

Free Public Internet Access

Wingate Avenue Community Centre provides free Internet access to the public between the hours of 9.00am and 4.30pm on weekdays.

Bookings are essential as access will be limited due to physical distancing requirements.

Contact us to make a time on (03) 9212 0236.

Moonee Valley Legal Service

Free legal advice and information.

Appointments available weekdays between 9.30am - 5.00pm and Monday evening.

Services may be delivered differently due to COVID-19 restrictions.

Contact the legal team for further information on

Phone: (03) 9376 7929

Website: www.mvls.org.au

Maternal and Child Health Service

Maternal and Child Health Nurse is available by appointment on Tuesdays, Wednesdays and Thursdays between 9am-4.30pm.

Please contact the nurse to make an appointment on 9243 1842 or email wingatemach@mvcc.vic.gov.au

Depending on social distancing requirements a drop in session runs every Thursday afternoon from 2-4pm. No appointment is necessary.

MiCare Migrant Refugee Service

A social worker is available to support newly arrived refugees, migrants and communities.

Contact MiCare for more information or to book an appointment on (03) 9948 8777.

Wingate Avenue Community Garden

Located opposite the community centre, Cultivating Community supports our local community garden.

Contact Cultivating Community for more information on (03) 9429 3084.

UnitingCare ReGen

Uniting Care provide counselling services to people managing issues associated with alcohol and other drug use.

Contact Uniting Care for more information on (03) 9386 2876.





Hall Hire

- Room and hall hire for groups of all sizes is available at the centre and shed.
- Rooms are available Monday to Saturday during business hours and our community hall (in the shed) is available on weekends.
- Please complete and submit hire forms at least two weeks prior to the booking.
- For hire rates and forms, please visit our website www.wingateave.com.au/room-hall-hire or contact us on 9212 0236.

Are you on our mailing list?

Contact us if you'd like us to send you a copy of our brochure each term.

Call us on (03) 9212 0236 or
email: admin@wingateave.com.au
to go on our mailing list.



Like us on Facebook



For the most up-to-date information,
like us on Facebook

Our Locations

Wingate Avenue Community Centre

Located at 13a Wingate Avenue, Ascot Vale

Wingate Shed

Located behind the community centre,
rear 14 Churchill Avenue, Ascot Vale

Please note, classes do not run on public holidays
or during school holidays.

The centre is closed on public holidays.



Wingate Avenue
Community Centre

13a Wingate Avenue, Ascot Vale VIC 3032

Ph: (03) 9212 0236

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